QUICK START GUIDE

Motor Accident Insurance Commission

Online Medical Certificate for QLD CTP Claim



This electronic online medical certificate has been designed to make it easier for you to help people injured in motor vehicle crashes to obtain earlier access to vital rehabilitation.

HealthLink Technical Support

helpdesk@healthlink.net 1800 125 036

Motor Accident Insurance Commission

innovate@maic.qld.au









1. Log into MyHealthLink

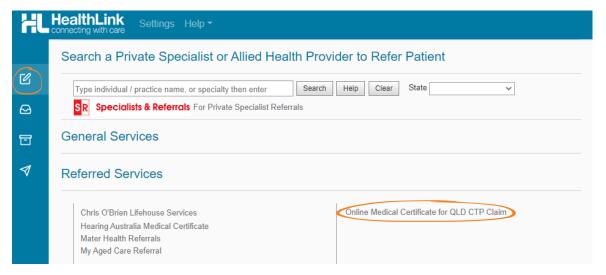
You can access MyHealthLink by using your preferred web browser to go to https://auportal.healthlink.net/hlkportal/login. Enter your MyHealthLink username and password and select the Login button.

On login, you will be presented with the Inbox. If you have received any messages, they will be listed here. Please refer to the MyHealthLink Portal Quick Start Guide for more information



2. Compose

Select the Compose menu option. Under the Referred Services section within the HealthLink Homepage, click on the link for Online Medical Certificate for QLD CTP Claim.



3. Complete the Form

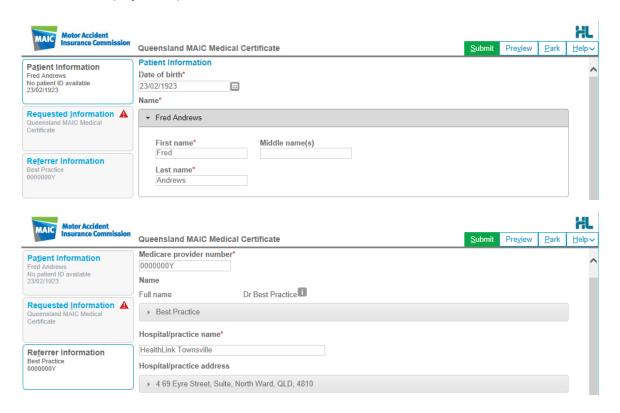
The form will be displayed. At this point, you will have access to all the information necessary to complete the form for submission. All mandatory fields must be completed. Note that you must enter the Medical Certificate Request ID (provided by your patient) in the Requested Information tab.





4. Ensure patient and referrer information is correct

Under Patient Information and Referrer Information tab check and ensure that the information displayed is up-to-date and correct.



5. Submit the Form

Click on Submit when you are ready to send your form. This will safely and securely send the form electronically via HealthLink and you will see a copy of the completed form containing an acknowledgment of receipt.



Queensland MAIC Medical Certificate



Patient: Fred Andrews, 98yrs, DOB 23/02/1923

Referred by: Best Practice, HealthLink Townsville, Medicare Prov. No. 0000000Y, PH 0744015650

Referral date: 13/09/2021 15:20 NZST

Clinical Referral Information

CTP Medical Certificate Request ID: wed100
Referral date: 13/09/2021



HealthLink helps over 65,000 healthcare practitioners deliver certainty in care by enabling them to exchange patient information quickly, reliably and securely.

For all queries, please contact HealthLink Customer Care on 1800 125 036 or email helpdesk@healthlink.net

Monday to Friday (Except Public Holidays) 8:00 am - 6:00 pm

www.healthlink.net